

## ***OLSC School's Internal Child Abuse Reporting Process***

*OLSC staff will protect the children in our care by responding to any incident, disclosure or suspicion of child abuse using the following processes.*

### **FORMING A REASONABLE BELIEF**

- Disclosure by child
- Report by third party
  - Complaint or Grievance Procedure
- Identifying signs of abuse – physical, behavioural
- Other signs that impact on child safety

### **CRITICAL ACTION 1:**

If anyone is in immediate danger staff will report immediately to Victoria Police

### **CRITICAL ACTION 2:**

Reporting to authorities – Victoria Police, DHHS Child Protection, Child First, Catholic Education Office

Decision not to report

### **CRITICAL ACTION 3:**

Where appropriate and on advice of authority taking report, contact parent or guardians and inform of disclosure

### **CRITICAL ACTION 4:**

Providing ongoing support for children impacted by abuse using a Student support plan and accessing well being professionals as required.